

# Information Governance Assessment

If you're reading this, you must know it's time to assess your organization's information governance capabilities, identify risks, and get guidance on path forward.

Kahn Consulting's Information Governance Assessment can help an organization in several ways:

- 1. Improve Compliance:** Organizations are required to comply with a variety of laws and regulations such as GDPR, CCPA, HIPAA, and SOX. Kahn's IG assessment can help identify non-compliance issues and provide recommendations for addressing them.
- 2. Manage Risk:** Kahn's IG Assessment can help identify potential risks associated with the handling and storage of sensitive information, such as data breaches, and provide recommendations for mitigating these risks.
- 3. Reduce Costs:** Kahn's IG Assessment can identify areas where an organization can improve its information management processes such as over retention of information, leading to cost savings through more efficient use of resources.
- 4. Improve Data Governance:** Kahn's IG Assessment can help an organization augment their existing policies for managing and controlling its information, leading to improved data governance.
- 5. Make Better Business Decisions:** By identifying where information governance practices need augmented through Kahn's IG Assessment, data quality can be improved to ensure quality data is available to make better decisions.

By conducting Kahn's IG Assessment, an organization can identify and mitigate risks associated with the management of information and comply with relevant laws and regulations.

## *Assessed Organizational Capabilities include:*

- ⇒ Organizational structure, roles, and responsibilities related to information management
- ⇒ Compliance practices
- ⇒ IG-related Policies and procedures (privacy, Security, records, etc.)
- ⇒ Retention Schedule & other retention directives
- ⇒ AI/ML policies and procedures
- ⇒ Data inventories
- ⇒ Legal/Records Hold practices
- ⇒ Third Party Management
- ⇒ Training
- ⇒ Audits and Continuous improvement practices
- ⇒ Communications

## *Assessed IT System Capabilities include:*

- ⇒ IT Management processes
- ⇒ Structured Systems processes
- ⇒ E-Communications (mail, chats, text, apps, personal devices)
- ⇒ Retention, backup and archiving systems
- ⇒ Asset inventories
- ⇒ Unstructured data processes
- ⇒ Third party storage rules (Box, Drop Box, etc.)
- ⇒ Use of personal devices to conduct business
- ⇒ Automation of information management practices
- ⇒ Data Lakes/Data Warehouses
- ⇒ AI/ML systems that do profiling or inferences
- ⇒ eDiscovery processes
- ⇒ Privacy Management (Opt-Out and consents)
- ⇒ Biometric data systems
- ⇒ Use of Cryptocurrency
- ⇒ Systems that manage Payment Card Processing
- ⇒ Systems that manage private information
- ⇒ Systems that use Chatbots
- ⇒ Internet of Things
- ⇒ Products that collect data or transmit data
- ⇒ Other systems that may be unique to an industry compliance requirement
- ⇒ Incident monitoring and reporting
- ⇒ Threat hunting and threat intelligence